

John F. Kennedy Middle School PTO

Meeting Minutes – August 28, 2018

**Location:** Kennedy Library

**Attendees:** Roy Dorling, Pierre Raynaud-Richard, Philippe Jamotte, Cathy Ammenti, Kate Stevenson, Lupe Robles, Sabrina Adler, James Fablinger, Jennifer V. , Patrick C., Hena K., Claudia Aguilar, Merrily Robinson, Casey Teague, Kamal Sigel, Rob James

**Meeting called to order:** 7:08 PM

**Introduction of new officer nominees:** Roy Dorling and Pierre Raynaud-Richard

Vote to approve new officers: Merily Robinson moved to nominate Roy Dorling as President, it was seconded. All in favor.

Merily Robinson moved to nominate Pierre Raynaud-Richard as Vice President, it was seconded. All in favor.

**Board/Committee Chair Roster Introductions:**

Treasurer – Philippe Jamotte

Communications – Kate Stevenson

Secretary – Cathy Ammenti

PE clothes – Eva Weppner

Graduation – Evro King & Kamal Sigel

Drama/Play – Marie Carter & Debbie Moore

Direct Drive – Tashina & Vaughn Feuling

Auction – Meredith Heite & Andre Bobo

Auditor (open position)

Dine Outs – Merrily Robinson volunteered to help with this.

**Approval of May Minutes:** Cathy Ammenti moved to approve the May meeting minutes, Lupe Robles second. All in favor.

**Financial Update 2017/2018:**

Raised ~\$39,000 (direct drive, escript)

Unspent funds (vs. budget) of approx. \$8000

School Support: \$6000 – KFC, \$5,000 - Newsela, \$6000 - Principal discretionary (STEAM, Spirit, etc.), \$3,000 - Expeditionary (Grand Canyon, Yosemite), \$2600 - Music, \$2500 - Art, \$3200 - Teacher Appreciation, \$1,400 - Graduation, \$1000 - Athletic Booster, \$1000 - PE.

Drama, Graduation & Music raised & spent \$13,300, \$12,400, \$8,600 repectively.

PTO operating expenses \$3,400

Cash on hand: \$47,400 (includes restricted music funds of \$12,400)

Inventory \$14,200 (PE clothes \$9,000, music clothes \$3,400, obsolete/unknown \$1,800)

**PROPOSAL for next year:**

Revenue expectations (Similar to last year)

General \$40,000, Drama, Graduation, Music, \$34,000

School Support \$27,500

-KFC - \$6000, Principal - \$6,000, Art - \$2500, Teacher appreciation - \$3,000, Graduation - \$1500, PE - \$1500, Athletic Booster - \$1000, Expeditionary – \$4,500, Operating Expenses - \$3,400

**Discussion:**

Music budget is separate right now but there is a reserve of \$12,000 and it has been discussed with the new music teacher of how this will be used.

Drama budget was briefly discussed. \$\$ from Measure U will be available to supplement this year.

Book Faire was discussed \$2000 (Scholastic credit) was raised last year and this year it will be discussed how to use it.

The sum of expenditures does not match our raised amount of money. Discussions with Principal Adler and use of this money will be discussed in future PTO meetings – possibly to support new programs or support existing programs. District-wide restructuring will affect this as well. Budget will likely be reviewed/amended later in the year depending on fundraising and possible fluctuations in expenditures.

It was moved by Merilly to approve this year's budget. Budget was approved unanimously.

### **Upcoming Events:**

Back to School Night: Thurs 9/20 6-6:20 Gym (Google Classroom, Title I budget) and then parents go to classrooms. Flamin' dogs, Taco truck and PTO table (setup at 5:00). Merilee volunteered to work PTO table.

Chipotle Dine Out: Tuesday 9/25 4-8PM

PTO meeting: Tuesday 9/25 7-8:30 JFK Library

Scholastic Book Fair: October 9-12 – during lunch and after school, VOLUNTEERS NEEDED! Look for Sign-up Genius. **ALSO need someone to come and shadow our current Chair, Inez Jackson.** She would also like ideas for another “fun” activity to draw the kids in. Last year was shaving Ben’s beard.

### **VOLUNTEER POSITIONS:**

Music Chair – One overall, lead position, 3 grade level coordinators

Fundraising Chair (or at least an organizer/coordinator)

Events/Social Chair (or at least an organizer/coordinator)

Teacher Appreciation Coordinator

Other: PE sales & Scholastic (need 6<sup>th</sup> or 7<sup>th</sup> grade parents to work with current chairs and take over).

Miscellaneous: Parent Volunteers/Support

### **Principal Update:**

Working on getting support and Clubs up over the next week. Library open 7:45-8:15 for study support/homework. Afterschool tutoring – drop-in Math, reading/writing support. Clubs will start after next week: Art (7:30-8:20 AM), Jazz Band, Photography/writing, Shakespeare/Improv, Library Club, Book Club, Pride Club, Lunch - Makers Space Club, Robotics, Grief through CARA (one time per week), El Centro de Libertad (for kids where alcohol is a problem in the family, also for kids who bring alcohol to school – rare), new partner Healthy Cities tutoring. Running club, possibly a golf club but there will need to be parent volunteers. This will be announced in the next Principal’s Newsletter.

New Assistant Principal just started just before the teachers started.

WEB program is up and running (8<sup>th</sup> graders who are volunteering to support 6<sup>th</sup> graders). 10/19 the 8<sup>th</sup> graders will run a booth after school for the 6<sup>th</sup> graders to play at. There will be an event each month.

Lunch time competitions will start next week, Spirit days will start next week, Student of the Month and Honor Roll brunch, Student Council.

**Auction is on.** Casino Night? – will likely be October 20<sup>th</sup> or 27<sup>th</sup>. Andre Bobo and Meredith Heite are looking to get VOLUNTEERS coordinated for this.

Kate Stevenson – Communications will be putting her email on the Events page so that people can contact her to post communications in a timely fashion.

PTO Website update is in progress.

Kennedy website is also being updated.

**Questions:**

New parents wanting to offer volunteer support, PTO meeting expectations.

Graduation T-shirt design is done but needs help with getting t-shirts ordered.

Meeting adjourned 8:16 PM.