



John F. Kennedy Middle School PTO

Meeting Minutes – May 30, 2018

Location: Canyon Inn, Redwood City

Attendees: Karen Jamison, Debbi Jansen, Eva Weppner, Inez Jackson, Kate Stevenson, Cathy Ammenti, Claire Bascara, Lupe Robles, Evro King, Vaughn Fuelling

Meeting Called to Order: 7:13 pm

Approved Agenda (Cathy Ammenti): Lupe moved to approve the agenda. Debbi second. All in favor.

Approval of April Minutes (Cathy Ammenti): Minutes were previously approved via email and posted to the PTO website.

Principal Update: No update, Principal Adler was attending a meeting at the District Office.

Financial Update (Karen Jamison): \$2,260 was raised from Spring concert. Karen and Philippe met to simplify the budget format for future reporting. Available funds for 2018/19 school year is approximately \$30,000. Additional funds are expected based on dine outs and direct drive donations that come in during the remainder of the year. As of today, \$19,208 is still remaining in the 2017/18 budget, however invoices will continue to come in against these funds. A budget meeting needs to be planned with Principal Adler, Philippe, Karen, and Michele (Cathy would also like to attend if she is available).

PTO 2018/19 Event Calendar: Reviewed by attendees.

Volunteer Update (Cathy Ammenti): Karen will talk to the office about sending a text for graduation chaperone volunteers. An additional PTO meeting needs to be scheduled in August to approve budgets (Board Members and Principal Adler). Transition meeting for new Board Members will happen on an individual basis, no transition meeting will take place in June.

2018/19 New Board Members:

Inez made a motion to approve the board members for the 2018/19 school year. Eva second the motion and all were in favor.

President: OPEN

Vice President: OPEN

Treasurer: Philippe Jamotte

Secretary: Cathy Ammenti

Communications: Kate Stevenson

Other volunteer positions:

Auction Committee Chair: Merideth Heite and Andre Bobo

Book Fair: Inez Jackson

Graduation Chair: Evro King and Kamal Sigel

Direct Drive: Vaughn Fuelling and Tashina Fuelling

PE Clothes: Eva Wepner

Dine Outs: Nicole Sommerfeld



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Music Booster(s): OPEN

Box tops/eScrip/Amazon Smile: OPEN

Teacher Appreciation Coordinator: OPEN

2017/2018 Events/Fundraisers:

Dine Outs (2018/19) – Need to confirm with Nicole Sommerfeld if the dine out events on the calendar are scheduled already.

8th Grade Graduation Committee – Graduation chaperone volunteers are still needed. Sign-up genius will be sent via text.

Donor Event – No update provided.

Meeting Adjourned: 8:23 pm