



John F. Kennedy Middle School PTO

Meeting Minutes – November 28, 2017

Location: Harry's Hofbrau, Redwood City

Attendees: Michele Haussler, Karen Jamison, Sabrina Adler, Debbi Jansen, Eva Weppner, Inez Jackson, Camilla Roe, Merrily Robinson, Christine Castro, Bret Baird

Meeting Called to Order: 7:14 pm

Approved Agenda (Michele Haussler): Inez Jackson moved to approve the agenda. Debbi Jansen second. All in favor.

Approval of October Minutes (Michele Haussler): Minutes were previously approved via email and posted to the PTO website.

Student Health (Bret Baird): Bret expressed concern for our kids' overall health, PE scores are low. Out of 200 students, only 20 currently qualify to meet the 7-minute mile standard. He is recommending a way to motivate the students:

- If a student runs the mile within a certain threshold at least three times they will receive a t-shirt. (White = 8 minute; Green = 7 minute; Gold = 6 minute; NOW club = showing improvement).
- Students who run for 20 minutes in one session will receive a certificate from our Assembly person
- Students who run 40 minutes in a session receive a "Shut up and run" t-shirt (or something similar depending on final design).

Eva Weppner will look into the cost of the t-shirts. Sports Choice provided the t-shirts in the past. Discount Mugs provided the t-shirts for Honor Roll. Alpine Awards provides Adelante and Taft shirts. California Sports Design provides PE clothes. This would be for 6th, 7th and 8th grade students to start in the spring. Sequoia Healthcare Board has shown interest in sponsoring this program – potentially adding the sponsor logo to the shirt. Bret will ask the PE teachers for estimated numbers so we can estimate costs. The PTO will need to complete the form/letter for sponsorship.

Financial Update (Karen Jamison): We have raised approximately \$7,000 through direct drive (approximately \$1,430 since last month). Merrily has offered to keep the physical thermometer in front of the school updated. Anyone who donates (since August and through December 15th) is entered into the drawing for a \$100 Visa Gift Card. The PTO will draw the winner at the December 19th PTO meeting.

Volunteer Update (Michele Haussler): All requests for volunteers/donations should be funneled through Michele and Debbi. 70% of our students are Latino and communications need to be translated. Camilla Roe offered to find a translator for the PTO communications.

School Dance Update (Michele Haussler): We had approximately 300 students attend the October dance. We had an overabundance of volunteers for the event.

School Fall Conferences Update (Sabrina Adler): We had more parents attend than last year. A thanksgiving meal was donated to feed the teachers and staff. Bret noted that it was the "best we ever had". Recommendation is to have a big lunch again next year. Coffee and pastries for the second day.



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Winter Concert (Karen Jamison/Inez Jackson): Winter concert is on December 7th. We do not have volunteers for the Winter Concert. A sign-up genius is going to go out for volunteers and donations. Karen Jamison will be making copies of the fundraising details to give to all of the music students to bring home and begin fundraising. She will also send the details for the Winter Concert to Debbi Jansen to post to the PTO website.

2017/2018 Events/Fundraisers:

Dine Outs – Next dine out is on December 6th at Galeotti's; December 19th at the Habit.

Auction – Andre Bobo is currently looking at Saturday, March 24th at the Sequoia Yacht Club, however, Adelante's auction is the same date. PTO recommends considering a Friday night if Saturdays are difficult. Inez will relay this recommendation to Andre.

eScript – Camilla Roe will include the eScript details with the monthly school newsletter. Camilla will give the soft copy to Sabrina Adler on Wednesday (eScript overview/participating retailers).

School Play – Play is March 16, 17 and 18th. Dance workshop is on December 6th; Hamlet workshop is on December 5th. A \$500 grant was provided by Philanthropic Ventures.

Honor Roll Celebration – A breakfast will be held on Tuesday, December 5th at 7:15am to celebrate all honor roll students. Flyers were sent home with students on Monday and given out to parents at conferences.

Exploratorium – 8th graders will take a field trip to the Exploratorium on Tuesday, March 6th. Because we are a title 1 school, admission is free; only cost is the bus.

Spring Dance – Sabrina Adler has talked to MIT about holding a joint dance with MIT. The next dance is in February. No photo booth, there will be arcade games as entertainment.

8th Grade Graduation Committee – Meeting to discuss the graduation dance is on Thursday, 11/30 in the Kennedy library. Sabrina Adler would like for the students to go to Great America instead of holding a Day on the Green. Date is still TBD. 36 parent chaperones will be needed for this trip. Need to fundraise for the admission cost. Parent volunteers are needed to decorate the gym for the dance after the graduation ceremony. Party budget will be \$1,500. Graduation sweatshirts will be available, preordered only. Messaging will need to go out to 8th grade families requesting funds for all graduation events. It is recommended that the 8th grade class make a gift donation to the school.

STEAM Fair – Sabrina Adler talked to the science teachers about the STEAM Fair. It will be tied into a classroom Engineering unit; same topic but varying levels for each grade. All students will be a part of this since it will be through the classroom. Projects will be presented on April 5th at the Open House/STEAM fair. Details for parent involvement will go out in the next month or so.

December PTO Meeting – Tuesday, December 19th at Harry's Hofbrau

Meeting Adjourned: 8:41 pm