

# John F. Kennedy Middle School PTO

Meeting Minutes – April 24, 2018

**Location:** Harry's Hoffbrau

**Attendees:** Michele Haussler, Karen Jamison, Sabrina Adler, Cathy Ammenti, Tashina Delisi, Evro King,

**Meeting called to order:** 7:08 PM by Michelle Haussler

**Approve Agenda** (Michelle Haussler): approved online

**Principal's update (Sabrina Adler):** STEAM faire was successful and could possibly be planned a little more thoroughly next year. Will be working with teachers for projects throughout the year.

Spring Concert is on Thursday. Roughly the same format as the Winter Concert. Discussion of where performance is being held – limited seating in our gym. Woodside theater may be better but will have to move to Tuesday night. Canada is another option – need to check pricing.

Graduation – can Grad Committee put a table at the concert to collect for Graduation? No. An all-call, email, text went out earlier by Michelle but it did not get disseminated. Permission slip for Great America will go out and there will be a request for \$\$\$. Probably should have a permission slip for the Graduation dance. Request from Grad Committee about reserving seats for parents.

Staffing – new teachers for next year: we have gotten our top picks for each position. Still working on a few changes. New robotics elective and class, choir elective, drama elective.

Library construction starts next week. Office construction starts next fall. Roughly 3 year project.

**Financial Update (Karen Jamison):** 2018 – 2019 Budget

Direct Donation \$20,000, Graduation Committee \$3850 (expected 9,375 so trip to Great America will not happen most likely). Dineouts number does not include Taco Trucks but expecting extra \$\$ from that. PE clothing \$7,521 – wanting to push PE clothing. School play made \$1,366 but this is out of \$2500 allotted from PTO.

\$31,078.97 does not include the Scholastic income or graduation.

Expenses – insurance, filing, taxes, bookkeeping... We did not end up hiring a bookkeeper but we do have a potential Treasurer. Total expenses \$24,399.55.

Music budget reviewed – popcorn sales was extra. Have an extra \$2000 that needs to be spent on instruments.

**Annual Drive update (Michelle Haussler) :** All call/email about annual drive to let parents know that we are under budget – Michelle will get this out ASAP. We are over our expectations (but had lowered the expectations last year). “We are \$10,000 under what we need”. “This money funds...” Once we get 6<sup>th</sup> grade distribution list, we will contact those parents to seek additional funds for next year. There will be a PTO table for Summer Bridge program.

**Parent Volunteer update** – need a Sign-up Genius for PTO so that we have better coordination of this (Michelle has been using her own account). Once this set up – we will post board positions needed and those filled. We have a Secretary and Treasurer lined up as well as Auction Committee Chair (Merideth Heite and Andre Bobo) and Book Fair (Inez Jackson), Graduation Chair (Evro King), Direct Drive (Vaughn and Tashina?), PE Clothes (Eva Wepner), Communications (Kate Stevenson) but still need President, Vice President, as well as Music Booster.

A motion was made to purchase Sign-up Genius for PTO (Merilee) and was seconded. The motion was approved.

**Dine-Outs** – went out in recent email. Chipotle gives 50% but you can only get one per year.

Ideas for community building – district sending a consultant to Kennedy next year. Kennedy getting involved in “East Side” activities to get more families involved. Possibly having an event at St. Anthony’s.

**Graduation Committee** – sending email out to Chair in order “close the gap” on the amount of \$\$ in vs. what we were expecting. Sweatshirts are getting ordered tonight (direct purchase).

Donor Event – tabled for next year (Fall? To coincide with auction)

**Teacher Appreciation** – Chair message (person is unavailable this year but perhaps we can find someone else or let this slide this year since it is only 2 weeks away). Discussion of past TA weeks and the expectations for this year. Evro King and Olivia (parent) are leading this and getting quotes for lunch and coordinating .

**Nominating Committee** – another email will go out with Sign-up Genius .

Meeting adjourned – 8:51 PM.