



John F. Kennedy Middle School PTO

Meeting Minutes – March 27, 2018

Location: Harry's Hoffbrau

Attendees: Michele Haussler, Karen Jamison, Debbi Jansen, Cathy Ammenti, Eva Weppner, Christine Castro, Debbie Moore, Inez Jackson, Merrily Robinson, Alixandria Williams, Liz Schuler, Lupe Robles, Marie Carter, Bret Baird

Meeting Called to Order: 7:08 PM

Approved Agenda (Michele Haussler):

Changes to agenda:

- New Fundraisers (Michele Haussler)
- Athletic achievement update (Bret Baird)
- No principal update

Approved February Minutes (Michele Haussler): This was done via email. February minutes were posted to the PTO website.

Athletic Achievement (Bret Baird): New shirts and Certificates of Recognition were presented. Funding will potentially come from the Principal's fund. Mr. Baird will get estimate for number of t-shirts needed.

New Fundraisers (Michele Haussler):

- Pancake fundraiser may not happen through the Grand Canyon committee. This fundraiser raises approximately \$2,000. Proposal is to hold this as a Kennedy general funds fundraiser and open it up to the RWC community on a date in November (3rd) or December (8th or 15th) with a Santa Claus theme. IHop provides all supplies (mix, butter, etc.) and a cook. Cathy motioned to have the PTO take over the Pancake breakfast. Inez second the motion. All in favor. Merrily agreed to co-chair this event and is looking for a co-chair.
- Gift wrap sales through a participating organization. The PTO declined this fundraiser.
- Host a movie night at Kennedy to fundraise for the drama department. Entrance is free, fundraising would be through food and donations. Potential date is May 4th for a Star Wars theme (wear costumes, light sabers, etc.).

Financial Update (Karen Jamison): Karen walked the group through the 2017/18 budget and actuals. See spreadsheet for details. Need to schedule another ice cream social event.

Annual drive update (Michelle Haussler): Debbie noted that we should be putting reminders in all forms of communication (play program, etc.). Our budgets are based on our direct donations. Last year the budget was \$40,000, this year's budget is \$29,700. If every child made a \$20 - \$25 we would be able to meet our \$40,000 budget. As discussed at the February meeting, an event is proposed to celebrate those who have donated. No event has been scheduled however, proposal is for a Thursday from 7-9 pm. Lupe is looking into venues for this event.

Parent Volunteer Update (Michele Haussler): Ms. Adler is asking for the PTO to be onsite on April 5th for the STEAM fair/Open House. We need to have donation boxes positioned near the entrances and food



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trucks. Michele will ask Sabrina to provide three tables – Table #1, Merrily/? (next to food truck), Table #2 Cathy/Inez (in B Quad), Table #3 Michele/Lupe (front entrance).

School Production Update (Debbie Moore/Marie Carter): Play budget roughly broke even. Next year we will include a request for donations in the program and during the production (“Enjoying the play? Please donate.”). Unexpected expenses came up during the show (video recording, old mics). 22 kids were in the production, 11 kids in tech group. Outreach to feeder schools was positive – tickets were provided to encourage engagement. Proposal is to open auditions to MIT students (they do not have a drama program) – MIT principal is supportive and potentially willing to provide some funding.

2017-2018 Events:

Dine Outs: The Habit Burger and Galeotti’s Pizzeria are the dine outs for April.

Spring Concert: Concert is on April 26th.

Teacher/Staff Appreciation Week: (May 7-11) Lupe cannot take this on. Tentative events include:

- Mon/Wed/Fri: Chair massages for three days
- Thursday: Zolma will organize the food for one lunch
- Date TBD: Coffee barista

Graduation Committee: No update from graduation committee.

Nomination Committee (Michelle Haussler): WE NEED BOARD MEMBERS FOR NEXT YEAR.

- President – no volunteers
- Vice-president – no volunteers
- Treasurer – no volunteers, reach out to Karen Jamison
- Cathy Ammenti – Secretary
- Communications – Kate Stevenson expressed interest
- Music Parent – no volunteers
- Fall Teacher Appreciation – Lupe Robles
- Book Fair - Inez Jackson
- Play – Debbie Moore/Marie Carter
- PE Clothes – Eva Weppner
- Graduation Committee – no volunteers (Committee needs to be formed by Nov 1)
- STEAM Fair – no volunteers

Meeting Adjourned: 8:33 pm